



PAUL MORRELL.COM

PAUL MORRELL FORMALWEAR

120 South Victory Street
Little Rock, AR 72201

PM RETURN SERVICES
Fax Available On All Lines

USA 800.643.8345
ARK 800.482.5946

Rental merchandise is due back to Paul Morrell Formalwear by the Thursday following the week of use. Paul Morrell **does** offer Savings and Assistance to help you return merchandise through UPS.

Please read carefully and decide which single option is best for you. Return this document to Paul Morrell.

In-Store Pick-Up Option:

IF YOU WOULD LIKE PAUL MORRELL TO MAKE ALL THE ARRANGEMENTS FOR UPS TO PICK UP YOUR RETURNS, SELECT THIS OPTION **

UPS will come to your location on Monday with a label for each box and pick up your returns. If all of your boxes are not ready for pick-up on Monday, they will return on Tuesday and Wednesday to pick-up any remaining boxes. You may consolidate boxes.

****If your orders total \$200.00 or more** at the time we ship your orders (which is normally the week before use) your total expense for returning merchandise to Paul Morrell is **\$10.00 per box for each box picked up by UPS before midnight on the Wednesday after use.** After the Wednesday following use, all arrangements for boxes shipped to Paul Morrell must be made by you, and all fees, late fees and freight charges including the \$10 Return Label fee(s) will be your expense whether used or not. **DROP SHIPPED ORDERS are not included in this program.**

****If your order total is less than \$200.00** pick-up arrangements will still be made for your returns, but the charges billed to you will include the UPS Ground shipping charges plus a Pick-up Service fee of **\$5.00 per box.** After the Wednesday following use, all arrangements for boxes shipped to Paul Morrell must be made by you, and all fees, late fees and freight charges including the \$5 Return Label fee(s) will be your expense whether used or not. **DROP SHIPPED ORDERS are not included in this program.**

Drop Off Option:

IF YOU WOULD LIKE TO DELIVER YOUR RETURNS TO A UPS AUTHORIZED SHIPPING LOCATION, or GIVE THEM TO A UPS DRIVER, PAUL MORRELL WILL ENCLOSE A UPS RETURN LABEL IN EACH OF YOUR BOXES TO ENABLE YOU TO DO SO AT COMMERCIAL RATES, AS OPPOSED TO RETAIL RATES. ***

*****If your orders total \$200.00 or more** at the time we ship your orders (which is normally the week before use) the total expense for returning your merchandise is **\$5.00 per box for all boxes scanned at the UPS Authorized Shipping Location or by a UPS Driver before midnight on the Wednesday after use.** After the Wednesday following use, all arrangements for boxes shipped to Paul Morrell must be made by you, and all fees, late fees and freight charges including the \$5 Drop Off Label fee(s) will be your expense whether used or not. **DROP SHIPPED ORDERS are not included in this program.**

*****If your order total is less than \$200.00** the charges billed to you will be the UPS Ground shipping charges plus a Service Fee of \$5.00 per box. You can give the box to a UPS package car driver or take the box to your closest UPS authorized shipping location. After the Wednesday following use, all arrangements for boxes shipped to Paul Morrell must be made by you, and all charges including the \$5 Drop Off Label fee(s) will be your expense whether used or not will be yours. **DROP SHIPPED ORDERS are not included in this program.**

None of the Above:

I understand I am responsible for arranging all of my return shipments to Paul Morrell. Rental merchandise is due back to Paul Morrell Formalwear by the Thursday following the week of use to avoid late fees.

Account # _____ Store Name _____ Address _____

City _____ State _____ Zip _____ Phone _____ Fax _____

E-mail Address _____ Web Site _____

Signature _____ Title _____

Date _____

I, _____ acknowledge that I have been informed by Paul Morrell that all rented merchandise is due back to Paul Morrell by the Thursday following the week of use. I also acknowledge and understand that Fuel Surcharges imposed by all carriers may cause Paul Morrell to increase the \$5.00 and \$10.00 flat fees referred to above. This agreement may be cancelled by either party with 7 days notice to the parties. I understand this offer applies to accounts located in the continental United States only.

This form must be filled out, dated and returned with the signature of the store owner before your account can be opened or changed. If you choose one of the UPS options prearranged by Paul Morrell for you, you are agreeing to pay the UPS charges and fees that will be added to your invoice(s). UPS or Paul Morrell may change these charges and fees without notice. If you have any questions please call any of our customer service representatives at Paul Morrell or email us at info@paulmorrell.com.

Please visit us often at paulmorrell.com and mytuxedocatalog.com.

(PM office use only) PM ACCT# _____ By _____ Date _____

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